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Approved For Release 2000/09/14 : CIA-RDP88-00374R000100110007-1

28 July 1954

MEMORANDUM FOR: Executive Director, Special Study Group

SUBJECT: Divisional Responsibilities and Functions

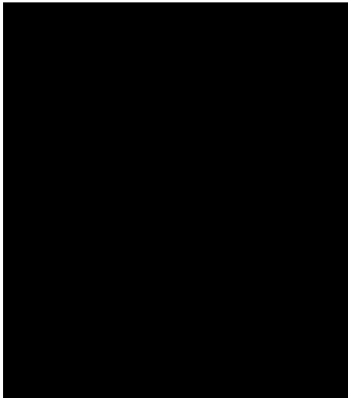
REFERENCE: Your memo to the DD/P, subject as above, dated
27 July 1954

1. Transmitted herewith are five copies of a "Guide to OCD" which describes responsibilities and functions of the OCD Divisions in detail, with one exception:

The Special Register, not mentioned in the "Guide to OCD", works within the restricted area of the Office of Current Intelligence and applies machine-indexing techniques to the special intelligence handled by that Office.

2. Copies of a tentative schedule for the briefing on 3 August are also transmitted herewith.

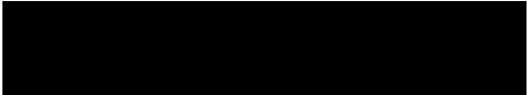
3. All personnel of OCD are overt. Authorized T/O figures and the number actually on board as of 1 July 1954 are shown in the table following:

	<u>Actual</u>	<u>T/O</u>
AD's Office		
Administrative Staff		
Operations Staff		
CIA Library		
Industrial Register		
Biographic Register		
Special Register		
Graphics Register		
Machine Division		
Liaison Division		

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4. No covert operations are carried out by this office.

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James M. Andrews
Assistant Director
Collection & Dissemination

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